

## **Social Worker**

### **Duties:**

- Providing consulting services to refugees on social rights; receiving social assistance, access to medical care, search for a place of residence, appointment of help from specialized specialists, assistance in integration of refugees into Ukrainian society;
- Advising particularly vulnerable categories of refugees: women, the elderly, people with special needs, unaccompanied minors;
- Work with refugees who have been victims of torture or violence before arriving in Ukraine;
- Assessing the vulnerability of asylum seekers and refugees in accordance with established criteria of vulnerability; collecting information regarding their state of health, family status, place of residence and social status;
- On a regular basis, carrying out home visits to the place of residence/stay of clients, in order to assess the condition and living conditions;
- Processing and analysis of the received information with obligatory filling in the form of social assessment;
- Preparation of lists of refugees with special needs in order to provide them with basic necessities;
- Preparation of individual plans for overcoming difficult life circumstances for refugees, identification of specialists who should help to improve the social situation of the client;
- Systematic maintenance of electronic database of clients and services rendered;
- Submission of monthly and quarterly written reports.

### **Requirements:**

- Higher education in the field of social work;
- The skills and expertise which are necessary for work with socially vulnerable groups of the population, including psychosocial rehabilitation skills are required;
- Awareness of the basics of psychology;
- To be culturally sensitive to all races and religions;
- Fluency in English is required (spoken and written);
- Experience in working with modern computer and office equipment;
- Ability to work with a large array of documents;
- Steady observance of the ethical rules of social work with refugees;
- Work experience in the field of social protection of the population will be an advantage.