

## Social worker position

**Company:** CF ROKADA

**Location:** Kiev

**Position features:** One year contract

### Requirements:

- University degree in social, pedagogical or psychological sciences (Bachelor/Masters);
- Minimum 2 years working experience in implementing of social programs;
- Is welcomed experience in volunteer activities in the social sphere (with children, with people who are in difficult life circumstances);
- Excellent English, Ukrainian, and Russian (verbal and written);
- Experience in writing business texts in English;
- Good knowledge of legislation on health protection and social policy;
- Fluent in Windows, Internet, MS Office

### Personal qualities:

- Stress resistance;
- Tolerance to people of different nationalities and different religious views;
- High level of responsibility;
- To be ready to irregular working day;
- Ability to react quickly in stressful situations

### Responsibilities:

- Organization of medical examination and treatment of clients;
- Accompaniment to medical facilities;
- Monitoring of clients health;
- Preparation of client's medical documents for further evaluation health situation of client;
- Coordination with medical facilities about the treatment of clients;
- Cooperation \ coordination with partner organizations;
- Formation and conducting social case of unaccompanied minor, who stay in Ukraine without relatives;
- Organization of placement unaccompanied minor to Child Care Centers;
- Implementation of home visits to clients;
- Determine the best interests of child (document preparation);
- Social counseling of clients;
- Accompaniment to government agencies;
- Conducting medical documentation, financial, social and medical reports

**Submission deadline is 16.09.2016**